

Dear General Members' Assembly,

In front of you is the first report of the Financial Audit committee of the financial year 2022-2023 up until the 28<sup>th</sup> of February 2023. In total, the Financial Audit committee checked the financial state of affairs on the 4<sup>th</sup> of March. The report has been built up as follows:

1. Main cash box
2. Board checking account
3. Contribution
4. Inventory
5. Open budget items
6. Conclusion

Questions about this report are welcome at the GMA on the 11<sup>th</sup> of April 2023. To gain a complete picture of the association's financial state, we recommend to additionally consult the executive board's financial biannual report.

Kind regards,

Kirsten de Wit & Anne van Poppel  
Financial Audit committee 2022-2023

## **1. Main cash box**

*In the main cash box of SPiN is the cash money of the association. When checking the main cash box it is checked whether the cashbook is in order, whether the amount that is in the main cash box is the same as the amount that's supposed to be in there and whether the forms for the small cash boxes are in order.*

### Comparing cashbook to accounting program

The cashbook is in line with the accounting program.

### Counting the main cash box

The money in the main cash box is in line with the cash box.

### Forms small cash boxes

No forms were missing.

### Missing receipts (of cash payments)

There are no missing receipts of cash payments.

## **2. Board checking account**

*Next to the main cash box SPiN has three bills at the Rabobank. All incomes and expenses of this account are being adopted into the accountancy program. It has been checked whether the amounts in the accountancy program are the same as the amounts on the bill and whether there are receipts from each expense.*

### **Counting accountancy program and bill (19-01-2021):**

Executive board's account: €31.548,66. This is in agreement with Conscribo.

Deposit account: €11.230,89. This is in agreement with Conscribo.

Bank guarantee: €4.001,67. This is in agreement with Conscribo.

### **Comparing accountancy program and account:**

#### Missing receipts

There is a missing receipt from van Buren, the board is already in contact with them to arrange this.

#### Missing pin receipts:

There are no missing pin receipts.

#### Missing bills:

There is a missing bill for Sunweb but the board is already in contact with them and the financial audit committee expects the bill soon.

Remarks concerning boards and active members immunity

There are no board and committee immunity forms filled in yet. The financial audit committee recommends to do this retroactively.

Remarks/questions for expense forms, declarations and bank statements

The financial audit committee has no remarks or questions.

**3. Contribution**

The treasurer has not yet started to prepare the contribution. The Financial Audit committee advises to start as soon as possible with the preparation for the contribution collection.

**Inventory**

*With the inventory is meant the value of certain things that SPiN owns, such as sweaters- vests stock. For a large purchase, such as a camera or computer, it can be decided to spread the costs for the 68 purchase over several years.*

The financial audit committee did not yet check the inventory due to having difficulties finding a suitable time that would fit all of us.

**5. Open budget items**

*Open budget items are amounts that have not yet been paid or received. Such as open bills, sponsoring or declarations.*

An amount of €640,47 and €1562,19 still need to be received from AthenaStudies. Furthermore, an amount of €206,00 still needs to be received from 3 Gezusters for the SPiN party, and an amount of €67,00 from van Buren for Psypop.

**6. Conclusion**

The financial audit committee is happy to see that the treasurer is keeping track of the bookkeeping and doing so with few mistakes. For this, we would like to give our compliments.

If you have any questions or remarks regarding this report, you will be more than welcome to ask them on the GMA on the 11<sup>th</sup> of April.

Kind regards,  
The Financial Audit Committee,  
Kirsten de Wit & Anne van Poppel