

1. Opening (by technical chair Raisa Rambaran)

The GMA was opened at 19.08. The GMA will be held in English.

Voting via Mentimeter for Raisa as technical chair instead of Seray van Montfort:

- In favor: 22
- Against: 1
- Abstain: 8
- Blanc: 0

Raisa Rambaran is voted in as technical chair.

Attendance: Dennis van de Laar, Jennate Idkissi Dafali, Huub Becks, Marijn Luijks, Renee Hennissen, Tess Gebink, Lobke Smit, Anouk Toma, Marius Wolsink, Cato van Haaren, Roos Jansen, Kristina Losensky, Seray van Montfort, Esmée Jansen, Maud Ververs, Phoebe Haanstra, Inge Vroemen, Floor Roerdink, Lidewij Prins, Lotte Siemerink, Yilin Muller, Anna Saringer, Kim Nowak, Jekke Metzlar, Luanne Dussel, Anne van Poppel, Raisa Rambaran, Yare Bouwhuis, Tim Bakker, Tjerk Adema, Jana Schneider, Jaldert-Jetse Deelstra, Judith Oomen, Laura Naemi Alders, Liese van Eldik.

2. Minutes of last meeting

No questions or remarks

3. Important remarks/received mail

Technical Chair:

- The GMA is being recorded for the sake of making the minutes.
- There is an external non-spin member attending this meeting later. No one is against this.
- Authorizations: Marin Kellaert authorizes Kristina Losensky

XVth Board: The agenda has been altered yesterday.

Point 9 (the deviation from the budget) was added. During this point the website taskforce will explain more about the deviation itself.

Also point 5 (financial audit report) was uploaded this afternoon, due to issues with communication.

Point 7 (report biannual survey) has also been altered this morning, because the board wanted to have as much replies as possible on the survey and received additional data which altered the percentages a bit.

Action points last GMA:

1. Board updates.

From now on periodical board updates and we will be uploading them to the SPiN website underneath documents just like the 11th and 12th board did. Starting from April-June and another from July-September.

GMA: According to the same format?

XVth Board: Yes, according to a general format.

2. Instagram statistics and secretarial piece.

Both Spinsomnia and Spin Lustrum Instagram account statistics will be added in the revised secretarial piece.

3. Facebook promotion and invitation lists.

Many board members do not have a Facebook account and we therefore decided to not make an invite list because it will be quite a lot of workload and we did not do this the last half year. But we will be using Facebook more with a focus on promotion.

GMA: Making Facebook account and invitation list is just an hour work and a real small effort because you are already promoting on Facebook. This can easily add up to your workload. And having a Facebook account is also part of being a board member.

GMA: It is another platform so there are some benefits to it. You can reach different people and with the invitation list people can see others that are going and therefore be stimulated to go themselves.

XVth Board: We can investigate it more, especially if the benefits outweigh the workload.

GMA: Facebook is included in your policy, so I advise to make use for it and give advice to the 16th board about it, so they can look into it again.

XVth Board: We'll give you an update next GMA.

4. Studystore.

We still have not received the money or membership file of Studystore. They told us we will receive the money, but we were not able to get a confirmation of that. Usually, they would just transfer the money by themselves, but we wanted to send them an invoice again to regain some control of the financial situation. We requested the membership file again, however our contact person does not have access to it himself, so we asked for the contact information of someone who does have access to it. Regarding the new book contract, several companies are eager to work with SPiN, but we are leaning towards ... (?), we had another meeting with them and were able to negotiate a better deal in which we can get a 50% discount and 6% provision. Today we got a call from Smartbooks, who will send us a new and better offer. So, we wanted to take this in consideration before we decide on the book supplier.

GMA: Please consider that the people you are going to work with can handle the number of students that we have.

5. Skills4Skills and ideas to increase participation.

So far it was mainly the responsibility of one board member and because many things had happened, it was involuntarily pushed to the background. However, it is one of our bigger policy points and we do see a lot of potential in it, so we redivided the responsibility to three people who all keep track of a different part of Skills4Skills (one person for promotion, another person for matches, etc.). And we are working with the entire board to increase engagements, but there are no concrete plans yet.

GMA: Do you have any foresight as to how to implement it before the end of the year?

XVth Board: No, but we will make a very concrete plan.

GMA: I advise you to please be quick.

6. Change the lustrum logo on the website to 'association' instead of 'assosiation.' Tjerk has looked into it but forgot to change all the banners at once. He will change the logos as soon as possible.

7. Advice when to plan the next gala.

We are in contact with study association Postelein about a possible collaboration, after we had these talks, we know more about when this gala can take place.

GMA: What is your policy with the gala and Postelein and how are you going to communicate this with your successors and what say they have in this?

XVth Board: Right now, it is also depended on the contracts that we currently have. This year there was nothing in the contract with the Waagh about the gala. There has also been conversation going about having to pay rent for the GMA's, which would make it not very beneficial. So, we would possibly be looking for another location for the gala and a collaboration with Postelein could be very beneficial to SPiN because in that way we can organize a bigger gala. We have always been in good contact with Postelein, so we will also be discussing it with the new candidate board.

4. Establish agenda

This point offers the opportunity to add your own points to the agenda. Unless someone is explicitly against discussing a point, all of them will be discussed.

No remarks

5. Financial audit report

During this point, the financial audit committee for the new months of October, November, December, January, February, and march will be discussed.

XVth Board: The financial audit committee can unfortunately not be here tonight, but they asked me to read out their statement.

The piece in general

No questions or remarks

Introduction

No questions or remarks

Point 1: Main cash box

No questions or remarks

Point 2: Board checking account

No questions or remarks

Point 3: Contribution

GMA: It is stated here that you haven't started yet, is this old information or?

XVth Board: We are preparing it right now, but the act itself hasn't started yet.

GMA: Do you have a timeline what and when to do it?

XVth Board: We can't do the contribution as we don't have the membership file, because otherwise people ... (?). When we get the membership file, we will finish the contribution.

GMA: You have to send out an email a month before, so maybe send it out already. So, if you have the membership base you can already do it. It would be a shame if you can't do it because you didn't send the email.

GMA: If you don't get the membership file in time, you can send out a second email that there is a delay and that you will set a new date.

Point 4: inventory

No questions or remarks

Point 5: open budget items

No questions or remarks

Pont 6: conclusion

No questions or remarks

6. Candidacy selection committee

During this point, the proposed selection committee will be discussed and voted on.

XVth Board: We will show you the candidates for our selection committee of 2022-2023. The selection committee will handle the interviews of possible candidates of the XVth board and decide who the XVth board will be. Only three people of selection committee could be available today (Iza van Blokland and Gwendolyn Hermans were not present), Luanne Dussel will arrive later.

→ Showing the introduction pieces of the people unable to attend the assembly.

GMA: In Gwendolyn's introduction piece we can see that she does a lot of things, how does she plan on combining all of these?

XVth Board: We talked to her about it because we were also worried that she might not have enough time left for the committee, but she assured us that she does in fact have enough time left.

→ Luanne introduces herself. She is the old commissioner of education of Postelein and the external candidate of this year.

Technical chair Are there any questions for Luanne?

GMA: What do you think are the capabilities of the ideal SPiN board member?

Luanne: It is important to be flexible because a board year can be very stressful. It is also important to have fun and be aware of your own personal development.

→ Liese introduces herself. She tells that she is the current external affairs officer, which is very flexible. So, because of this she has been able to help a lot of her board members with their function tasks and has seen a lot about what the different functions entail.

→ Tim introduces himself. He tells that because he is the current chair, he learned a lot about the board life and the functions. He has seen the board grow as a whole and seen individual growth of each board member. Therefore, he would be a great addition to the selection committee.

GMA: Why did you choose on picking two people for the selection committee who are also in lustrum committee? It is busiest committee within the busiest month of selection tasks.

XVth Board: We divided the workload over all of us, so there was really no option of anyone who did not have a high workload. We thought Tim might be the best fit because as a chair you kind of jump in where it is necessary and Gwendolyn would also be a good fit because we really appreciate all the experience that she has.

Anonymously voting for the candidacy selection committee via Mentimeter:

Iza van Blokland:

- In favor = 23
- Against = 0
- Abstain = 10
- Blanc = 0

Gwendolyn Hermans:

- In favor = 17

- Against = 5
- Abstain = 10
- Blanc = 1

Luanne Dussel:

- In favor = 25
- Against = 1
- Abstain = 7
- Blanc = 0

Liese van Eldik:

- In favor = 23
- Against = 2
- Abstain = 8
- Blanc = 0

Tim Bakker:

- In favor = 20
- Against = 2
- Abstain = 8
- Blanc = 3

Everyone voted in, so the selection committee will consist of Iza van Blokland, Gwendolyn Hermans, Luanne Dussel, Liese van Eldik and Tim Bakker.

7. Report Bi-annual survey

During this point, the report of the biannual survey for the year 2022-2023 will be explained and discussed.

XVth Board: Over the last week, we received 20 more responses. To give you the most recent numbers, we updated the report last-minute. The numbers and percentages changed a bit and because of that some conclusions changed slightly.

The whole piece

GMA: Last year the board had an annual survey instead of a biannual survey and during your policy GMA it was said you shouldn't compare your results to their results because the surveys are based on different periods of the year. But I think the comparison between biannual and annual was actually made in the piece?

XVth Board: Yes, we did compare it to the XIVth annual report. It was the best option because we had nothing better to compare this year's data to. Otherwise, a comparison would be made with data from COVID years or with the XIth board, which is four years ago. This would not provide us a useful comparison.

GMA: Then I would suggest you to clearly mention in your piece that those were not numbers that you can make good comparisons with. And what kind of information did the current comparison give you broadly?

XVth Board: Mostly about the way we do promotion, especially regarding Facebook and creative promotion. Also, about the welcoming of SPiN room and activities because they are kind of comparable.

GMA: I would suggest to clearly state it at the top of the piece and maybe also at the conclusions that you draw, that it is a rough comparison. So, for future years when boards look back at the survey, they know clearly about this.

GMA: Why is the number of responses so low?

XVth Board: We tried to get as many responses as possible, in every committee evaluation we asked to fill it in and we also promoted it multiple times on Instagram. We were also thinking about going to lecture talks, but unfortunately the exams were also starting at that moment so there were no lectures. However, we are planning on doing an annual survey at the end of the year and to increase the response rates we will be going to lecture talks.

GMA: I think it is nice to put some reflection of this in your annual document, because it is quite common practice to just bring it to your lectures and is strange to me that you did not do this because the difference in responses with the XIth board is huge.

XVth Board: We realized too late that we were looking at how former boards did it, but we didn't check how it was done before COVID and that was also when we found that there were usually 200 responses instead of 70. That's also why we want to implement it in the annual survey.

GMA: When do you plan on distributing the annual survey?

XVth Board: No clear date set, but we are thinking about September.

GMA: I would advise not to do it in September, a lot of members have gone away by then, so it is better to do it before the summer.

XVth Board: So, if we might be thinking about distributing the annual survey in May, but the XIVth board did it in September right?

GMA: We did it before the summer. But we were also a bit late because it was in the exam period, so not many people were on campus anymore. So, I would also recommend to not do it in the last week.

Point 1: preface

No questions or remarks

Point 2: demographic information

No questions or remarks

Point 3: general

No questions or remarks

Point 4: SPiN's common room and the board

No questions or remarks

Point 5: activities

No questions or remarks

Point 6: communication

No questions or remarks

The piece in general

GMA: Maybe for the future add a summary at the start. And within that summary your summed up conclusions/most important parts to make it clearer.

GMA: The graph on page 7 states 'did' instead of 'didn't.'

GMA: Why do you want to do an annual survey?

XVth Board: We forgot to implement some things in the biannual survey, for example the new opening times of the SPiN room. Doing an annual survey can also give us the chance to compare it with the annual survey of the XIVth board. Additionally, we want to do an annual survey to collect more responses than we had with the biannual survey. This way we can obtain more information.

GMA: For future years I don't see much of an upside in doing an annual survey. You do the biannual survey in the middle of the year, which is interesting for possibly changing the policy. I'm a bit afraid that if we keep on doing these annual surveys, which we don't even have set dates for, there will be less focus on biannual survey.

XVth Board: We will discuss it and make a decision. We will also advise the new board to not make same mistakes as we did and how to get more responses on the survey.

There was a break at 19.59

The GMA continued at 20:17

8. Update website taskforce

During this point, the update of the website taskforce will be explained and discussed.

XVth Board: The last couple of weeks since the biannual GMA we had some talks with different website hosts, unfortunately we had a few talks last week, so the piece had to be altered. The part about Congressus was edited later. The wrong piece has been uploaded to the website.

Technical chair Does anyone have comments or questions about the piece?

GMA: According to the piece the 'Secretary of 2020-2021' is in the taskforce, but he is not.

XVth Board: We will revise it.

GMA: The ClubCollect option is super expensive, what is the opinion of the board about this?

XVth Board: We consulted Raisa and realized that they were a lot cheaper last year. We are still going to contact them about why this is the case and if we can get a cheaper option, but we are afraid that the prices have risen a lot. This year it is 17 cents and last year it was 10 cents per member.

GMA: Is this still something you would want to use, because that is like €3000 a year only for the contribution. So, is there a separate price you must pay yearly for updating/ keeping your website alive?

XVth Board: ClubCollect can't host our website, so this is only for membership bases. That's why I also want to mention Congressus, this is another option we found. It has almost all the same things ClubCollect has. It's a bit more limited but it does also provide a website and it is cheaper than ClubCollect.

➔ Showing the part that was added later about Congressus

GMA: Do you know what the monthly costs for SPIN website are now?

XVth Board: I think it is €1350 on a yearly base, almost the double of Congressus.

GMA: Have you been in contact with Best4u? Because that was in policy.

XVth Board: We looked at it. But now with StudyStore we saw an opportunity to look into ClubConnect and we found Congressus because we heard other associations about it. We did not really look into the options with Best4u for making the website.

GMA: The reason we first came into contact with ClubCollect because we had difficulties with the membership base, that is because we had the two bases. Now we don't have to bases, so the difficulties with the membership base should be alleviated. Now I'm not sure why we need to be in contact with ClubCollect again?

Raise: The reason why the taskforce also mentioned ClubCollect was because last year we talked a lot about ClubCollect as well. We wanted to give it a fair shot to look into it. But since the prices have risen a lot, it's not really appealing for us anymore.

GMA: Do we need another service to do our membership, because we probably don't have this problem anymore?

XVth Board: This is the demo account of Congressus, so we can show you what they offer us.

→ Showing demo website of SPiN

XVth Board: Congressus is specialized in making websites for associations and they are specialized in membership bases. You can assign different labels to different members, so you can make groups. It's easy to send out mails to specific type of members or people joining one activity as well. They also provide the automatic incasso. On top of that, they provide events like Eventix. Congressus is very helpful, they give evaluation meetings where they come to Nijmegen and you can give them your input. It is really something that will make it easier for SPiN boards to do different tasks.

GMA: ?? 14.57? and 16.15

XVth Board: ...?

GMA: Are there additional transaction costs for different services?

XVth Board: There are no service costs for making a guest list, only additional costs for QR code. For the contribution, the service costs are still for us, but it does not involve extra costs.

GMA: Do you think that the higher costs outweigh the benefits? Compared to Best4U.

XVth Board: Last year they did extensive research in looking at the benefits of ClubCollect and they advised against it because of the situation with StudyStore. I think the additional benefits can really outweigh the costs because it makes it easier for board members to organize.

GMA: does this make MailChimp obsolete?

XVth Board: Not necessarily. They told us that the MailChimp has a bit more advanced options than just sending the newsletter. You can put in a specific option to MailChimp exportation. So, exporting the members to MailChimp is really easy.

GMA: So, you tell us that it is compatible with MailChimp, but would we still need it?

XVth Board: If we want to have a nice newsletter, yes. For a more general mail, maybe not.

Technical chair Anymore questions?

GMA: Will the GMA be informed about the developments, and will we have a final say in the decision?

XVth Board: We value the opinion of the GMA, but the problem is that next GMA will be in the beginning of June, so if we choose the website host then it will be of very short notice

before the 16th board starts. If we do it now the timing might be nice, so it will be down for a little while during the summer and it would be back up before the book sale starts.

GMA: I see the difficulty of the situation, but you are not really giving us a choice because the piece that we got was one of the three options and one of the options we could elaborate on but could not compare. Also, it's about money so my next question would be how is this budgeted in this budget? You have budget for a website, but this is about the contribution.

XVth Board: We reserved money for the new website.

Technical chair The XVth board reserved money for building a new website and that is what Congressus will do. They will build us a website and they will provide us with an easier membership base. So, it's everything in one.

GMA: We don't really have an overview of costs. Right now, your idea is that you will make a choice with the taskforce and we don't have an overview about what money is going towards the membership base. You chose to tackle two things at once, but they are still different things.

XVth Board: The membership base is also connected to the website. It is hard to see it as two different things, that's why we took it together. This came up during our first meeting with the taskforce.

GMA: Is it unpractical or impossible to start the new website after the next GMA?

XVth Board: Congressus told us it takes about 8 weeks to create the new website. If we do it after the GMA the website will be done in the middle of the summer. This is not desirable because then there aren't a lot of people available to meet up with Congressus and a lot of people will already look at the website. It would be better to finish the website before the summer holiday.

Technical Chair: You planned to start the process before the summer, but there is still a possibility that you will have to meet with them during your holiday.

GMA: I think there is a problem because you can't ask for money when GMA doesn't know where it is going, even though it is difficult situation, and you want to start as soon as possible. Maybe plan a mini-GMA in between.

XVth Board: We can ask Congressus to make an offerte and we can vote on it.

Technical chair You still have a meeting with Tromik, so you can still look at the options.

9. Deviation from budget

During this point, the deviation from the budget will be explained, discussed, and voted on

Technical chair Do you still want to explain how you would deviate from the budget for this?

GMA: Is this necessary to discuss now because it would change right? The explanation wouldn't really add something.

XVth Board: We don't want to use our budget but make a depreciation for the next boards. We wanted to ask if you think that it might be a good option.

GMA: It's not a depreciation, because that is not what a depreciation means. It is sort of like giving a loan to yourself and thereby handicapping future boards. My question is whether this is necessary?

XVth Board: Part of the reason why we want to carry on a burden to the next boards is because we have some uncertainties moneywise because of StudyStore. I think it is better to divide it over multiple years than for us to take the whole burden.

GMA: Do you mean that the board will pay it now and the next boards are going to budget €500 for the website? Or are you making a deal with website that you're paying € 3000 now and € 500 for the next few years.

XVth Board: The first one.

GMA: In the piece you talked about a depreciation, but that is not what depreciation means. A website does not lose value like a computer does.

GMA: Maybe it is good to make it a point for the next GMA and I would advise to look at the current financial state of SPiN. Then you can conclude whether it would be beneficial for spin to spend it now on a website.

XVth Board: We will look better into the options.

GMA: I would suggest moving this to next GMA. I think the only option we have is paying it upfront and then we will need to move money around a bit. So, maybe it is a good idea to have a prognosis of your budget, then we know what the balance is. I also wanted to mention that we have a credit card with a couple of thousand euro's that we don't use.

XVth Board: There is no such credit card listed in the Rabobank account.

GMA: It must be somewhere; it is still used in the balance.

GMA: If you look in the different Rabobank accounts, SPiN has some reserved money.

10. Any other business

GMA: Our vacancy page offers vacancies that have nothing to do with psychology, like Van der Valk? In the past it was our policy that they had to be related to psychology. Why are these vacancies on the website?

XVth Board: We tried to focus on SPiN discounts. For a lot of companies it is profitable to offer jobs for students via us, and in exchange we can get better deals. Besides, we thought that it might be nice for students because a lot of them are looking for a job. Maybe we can make a separation between psychology related and other jobs.

Study trip committee: During the last GMA the budget of the study trip was discussed because we had a shortage. It was agreed upon that we receive an extra €500 and in case flights got more expensive we would receive an additional €400. Naemi informed us during our last meeting that the tickets did get more expensive, €390 to be exact. But no decision has been made yet because the board received two offers. Will we still receive it? And when is the decision being made.

XVth Board: No decision had been made yet. We are not entirely sure if we can spend the money because technically the flights did not get more expensive, but we had to go with the more expensive option. There were actually two options. One was cheaper in luggage, with a more expensive flight. The other option was a cheaper flight but was more expensive with luggage. We wanted to go for the cheapest flight option and change to cheaper luggage option. But we received no response and the offer expired, which made us go for the more expensive option. We were not sure if we can use more money. We did not have time to discuss it because of exams and easter.

GMA: I thought the extra 400 was only for when it was not possible to go there within the whole budget, not to give it when the flights got more expensive.

GMA: I think you as a board can decide what to do with it.

GMA: Is whole budget for the study trip final?

Study trip committee: No, we requested subsidies from Donders and SOFv which were both rejected. So there is even a bigger shortage now, so that makes it more urgent to get clarity about the flight money.

XVth Board: We were in contact with Donders and BSI. BSI told us in the beginning of the year that they would like to contribute. Donders was a bit more hesitant and ended up contributing €1000 to something that has nothing to do with SPIN. And SOFv considered the activities that we planned not educational enough.

GMA: Is it still possible to get a subsidy from SOFv?

XVth Board: We hope so. It was rejected for now because proof of application from the educational institute was missing. But we will do it another time as quickly as possible.

GMA: The board can discuss with themselves and maybe set a date with the committee when they know.

XVth Board: We will after our board meeting. So, we will let it know on Thursday or Friday.

11. Determination of date next GMA

The next GMA is scheduled to take place on Tuesday the 6th of June.

But it is possible that a mini meeting will be scheduled on an earlier date.

12. Concluding poll

13. Adjournment

The meeting was closed at 21:13.