

Secretarial Annual Report
2022-2023
Study Association Psychology in Nijmegen

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49 1. PREFACE

50 Dear General Members' Assembly,

51 In this document, the XVth board of the Study association Psychology in Nijmegen (SPiN) presents their
 52 secretarial annual report of 2022-2023. This report will cover the transpired events from the 15th of
 53 October 2022 until the 19th of September 2023. Furthermore, this report will cover an evaluation of the
 54 implementation of the policy.

55 The XVth board has attempted to make the 15th association year a special year, full of festivities in light of
 56 celebrating the third lustrum of SPiN. With help from the XIVth board, the lustrum committee, the
 57 almanac committee and a lot of the (active) members of SPiN, the XVth board hopes they have
 58 enlightened this association year by organizing special activities and celebrating SPiN's lustrum.

59 Besides the lustrum celebrations, the XVth board also committed and tried to lead the association in line
 60 with the policy as well as possible. The focus of the board was mainly on the three spearheads, namely
 61 "Hospitality", "Personal Development" and "Involvement". For Hospitality, the Culture committee has
 62 successfully organized all of their activities and the website taskforce made a lot of progress in
 63 developing a new website for SPiN. Furthermore, for Personal Development the Networking committee
 64 has organized their first networking activity and Skills4Skills has been launched and evaluated. Lastly, for
 65 Involvement the Flashback Fridays and Breakfast Clubs have been received well.

66 The XVth board looks back on a sometimes difficult but overall festive year. There were a lot of
 67 unexpected setbacks, but at least as many positive and beautiful moments. The XVth board wants to
 68 thank all the members of SPiN for making the third lustrum year a big success!

69 Yours faithfully,

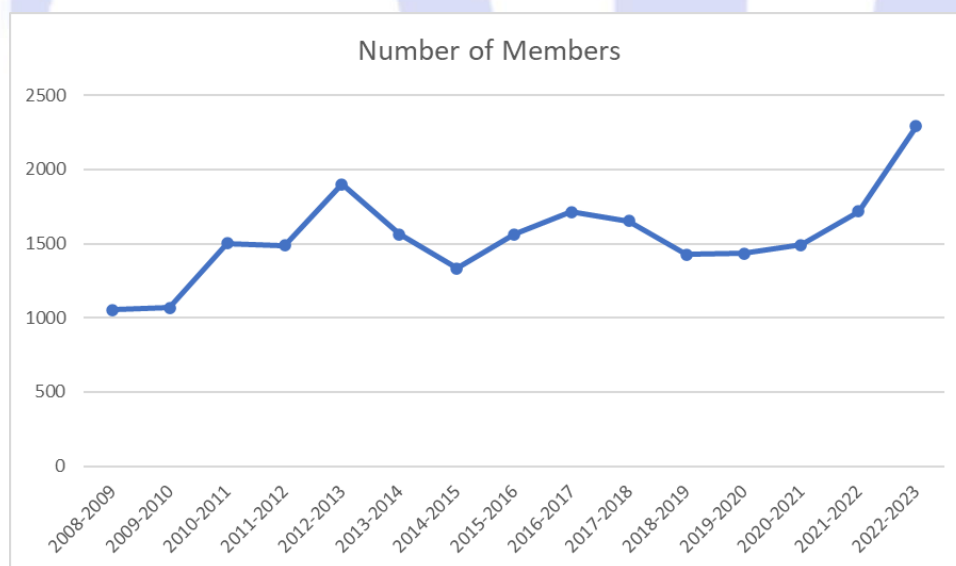
70 The XVth board of Study association Psychology in Nijmegen

71 2. SECRETARIAT

72 2.1 Membership base

73 2.1.1 Number of members

74 Since the first association year of SPiN, the association has seen some fluctuations in the amount of
 75 members. A graphic overview of these fluctuations is depicted below. As of September 2023, SPiN has
 76 2293 members excluding alumni. This is a big increase compared to previous years. This increase might
 77 be explained by the new book supplier of SPiN. Students are now more directed to first become a
 78 member at SPiN before ordering books. The XVth board noticed that not only first years, but also second
 79 and third years registered for SPiN, because they could not log in at the old book supplier anymore.



80 2.1.2 Honorary members and alumni

81 SPiN has two honorary members. In October 2022, SPiN counted a total of 755 alumni, of which 516
 82 were active and 239 were passive. As of September 2023, there are 862 alumni, of which 577 are active
 83 and 285 are passive. This growth is relatively normal.

84 2.1.3 Active Members

85 As of September 2023, SPiN has 149 active members, divided over a total of 25 committees. On average
 86 a committee exists of 6 members. Since the committees have been formed 8 active members have quit
 87 their active membership due to varying reasons, but mostly a shortage of time. As of September 2023,
 88 a total of 12 new committee members have joined a committee after the formation of the committees in
 89 October 2022.

90 2.2 Correspondence

91 2.2.1 Newsletter

92 Every month, a bilingual digital newsletter is sent out to the members of SPiN. This newsletter contains
 93 an overview of upcoming activities, a “Did you know that SPiN” section, a bulletin board and possibly
 94 some extra relevant news. The newsletter was, during the majority of the year, sent before the first
 95 activity of the month. However, due to better consistency and promotion for activities, this was later
 96 moved to around the beginning of the month. Mailchimp, a mailing service, was used for creating and
 97 distributing the newsletters. An average of 435 members read the newsletter each month. This
 98 compares to an average of 353 members last year and an average of 305 members the year before.

99 2.2.2 Christmas Greetings

100 This year, the XVth board shared a Christmas greeting on Instagram and an e-mail has been sent to the
 101 members. Unfortunately, the board forgot to send it to the educational institute and other study
 102 associations.

103 2.3 Media

104 2.3.1 Website

105 From October 5th 2022 until September 10th 2023, the website has been visited 19.263 times by 12.048
 106 visitors. The number of visits is slightly higher than the same period last year (18.596), although the
 107 number of visitors is lower than the same period last year (15.467). The log in page was visited best
 108 (9.270) with the average user logging in three times. The Dutch home page (5680) and the Dutch book
 109 page (3419) were also visited well. The book pages that contained the link to WO4YOU were also visited
 110 well with the general Dutch page (2959) and the English page (1715) both making the top 5. Last year the
 111 general Dutch book page reached 2034 visits, which is substantially lower. The XVth board thinks this is
 112 because of the many uncertainties surrounding Studystore. The board is also pleased with the many
 113 page visits for the pages containing the link to WO4YOU and the registration page (1386).

114 2.3.2 Instagram

115 The Instagram account of SPiN, spin__stagram, has seen a steady rise since its creation. As of writing this
 116 piece in August 2023 the account has 2114 followers. On average, the posts on the Instagram account
 117 reached approximately 1154 people. Reels, such as Flashback Friday and promotion for the lustrum tend
 118 to reach more people (approx. 1200-1300) compared to normal posts (approx., 950 – 1150). This is in big
 119 part to the audience of reels being 15% – 20% non-followers of spin__stagram, while for posts almost all
 120 people reached follow spin__stagram. The XVth board thinks using reels on Instagram is a good way for
 121 broadening the audience of SPiN, so they would advise the XVIth candidate board and further boards to
 122 make good use of it.

123 2.3.3 Facebook

124 The Facebook account of SPiN has, on the day of writing, 31st of August 2363 followers. Which is a bit less
 125 than last year (2387 followers). The posts from the 10th of August till the 10th of September reached 361
 126 people, which is significantly lower than the XIVth board 2021-2022 (509) and a lot lower than the XIIIth
 127 board (1295) had over the same period. This is despite the XVth board started with creating a new
 128 Facebook account called: SPiNternal, which invites members to go to activities. At the time of writing 76
 129 people are being invited to events by the SPiNternal account. The XVth board acknowledges that they did
 130 not use the Facebook account to its full extend, however the results at the biannual survey showed that
 131 only 12,95% preferred being informed by Facebook. This number has decreased drastically over the last
 132 years with 23,26% a year ago and 90% two years ago saying they preferred Facebook as a way of
 133 communication. Considering these data, the XVth board advises the XVIth candidate board to carefully
 134 consider how they want to use Facebook in the future.

135

136 2.3.4. WhatsApp

137 The XIVth board started a WhatsApp group called: SPiNouncements at the beginning of the association
 138 year 2021-2022, which was accessible by May 2022. The XVth board continued to post their activities and
 139 other relevant information in this group. As of September 2023, the group has 397 members, which is
 140 higher compared to September 2022 (312 members).

141 3. COMPLIANCE POLICY

142 3.1 Lustrum

143 The association year 2022-2023 will be hopefully remembered as the year the third lustrum of SPiN took
 144 place. The XVth board wants to give an in dept evaluation of the lustrum and the process behind
 145 organizing it. This evaluation will be presented to the General Members' Assembly in a separate
 146 document at the Policy General Members' Assembly on the 19th of September 2023. This evaluation will
 147 include the perception of the members, the Lustrum committee and the board, and advice for the fourth
 148 lustrum and other lustrums in the future of SPiN.

149 3.2 Hospitality

150 3.2.1 Culture Committee

151 *“Within SPiN, there are a lot of members from different nationalities and backgrounds, who have*
 152 *different and unique cultures. The XVth board wants to create an environment where people from*
 153 *different cultures can not only feel at home but are also given the opportunity to express and celebrate*
 154 *those cultures. To achieve this goal, the Culture committee will be created. For the composition of this*

155 *committee, the aim is to create a diverse committee with members from various nationalities. In the*
 156 *activities organized by this committee, members can share and celebrate cultures together, which will*
 157 *connect people from different backgrounds.”*

158 The Culture committee was quickly filled and consisted of six culturally diverse members from both
 159 bachelor tracks. The committee has, according to the planning of this committee, organised three
 160 activities: a Salsa workshop, a culture pub quiz and a cooking workshop. The Salsa workshop and the
 161 cooking workshop were both sold out and received positive feedback. At the culture pub quiz, the
 162 attendance was, however, lower than expected. The board is not sure about any exact reason for this.
 163 However, a possible reason for this could have been that there was not enough attention to how many
 164 tickets were getting sold, and thus the opportunity for creative promotion missed. Nevertheless, the
 165 activity was experienced as fun by both the committee and the participants, as they indicated this at the
 166 end of the activity. The absence of possible participants did not interfere with the quality and
 167 atmosphere of the activity.

168 The board has noticed that the predominant language during the activities was English. This could
 169 possibly indicate a high international attendance and diversity at the activities, which was one of the
 170 goals of this committee.

171 In conclusion, the XVth board thinks that the culture committee can be deemed succesful and therefore
 172 advises the XVIth board to continue this committee.

173 3.2.2 Website Taskforce

174 *The XVth board wants to tackle these issues by creating a website taskforce. The objective of the task*
 175 *force is to make the website more inviting and easily accessible.*

176 The website taskforce has been formed in October 2022 and, at the time of formation, consisted of two
 177 former board members, the treasurer of the current board and the secretary of the current board. The
 178 taskforce has since started gathering information about different website hosts by sending out e-mails to
 179 other study associations and contacting website hosts. In April of 2023 some advice was presented to the
 180 GMA about which website host would be best fit for SPiN. After some useful feedback from the GMA
 181 and doing some more research about the financials, in June of 2023 the website taskforce presented
 182 Tromik as the best candidate for making a new website. Since, the website taskforce has worked closely
 183 with Tromik to make the first designs for the website. Progress has unfortunately not been very fast yet,
 184 because of the summer holidays. The taskforce is currently working on giving feedback on the lay-out
 185 and overall theme of the website. The new website is expected to be online at the end of 2023 or start of
 186 2024, which is later than the XVth board expected at the beginning of the year.

187 The website taskforce is closely working together with the XVth board as well as the XVIth candidate
 188 board. Three members of the XVIth candidate board have joined the taskforce as mostly an observer for

189 now. However, the taskforce regularly asks them for potential input. In the future some of the candidate
190 board members will be more involved within the taskforce, making the switch as smooth as possible.

191 3.3 Personal Development

192 3.3.1 Networking Committee

193 *The Networking committee will organize one activity each semester with the main goal of developing*
194 *interpersonal connections between students and professionals. During these activities, professionals from*
195 *different psychological fields will be invited. The committee will have the freedom to decide how they*
196 *want to fill in the activity itself but the XVth board suggests keeping these activities in a more 'informal'*
197 *setting. This is to really stimulate conversations instead of listening to formal presentations. Furthermore,*
198 *a dedicated moment for exchanging contact information at the end of the activity is suggested as well as*
199 *an opportunity for the professionals to advertise their company.*

200 The networking committee is planning their second activity which is on the 26th of September. This
201 activity will be similar to their first activity in which members have the opportunity to converse with
202 professionals and exchanging contact information will be encouraged. Furthermore, there will again be a
203 station that is aimed at helping people improve their LinkedIn profile to keep the networking going after
204 the activity as well.

205 Looking back at the first activity, the board believes that there is still a lot of untapped potential in this
206 committee. Although the attendance of the activity was not that high, the concept of a networking event
207 worked well and received positive reactions. It gave members who are already past their orienting phase
208 a unique means to invest time into their professional careers. We therefore advise the XVIth candidate
209 board to continue the networking committee and its activities.

210 3.3.2 Skills 4 Skills

211 *"...With Skills 4 Skills, the XVth board wants to propose a broader option to advance personal*
212 *development. The goal of this intervention is to provide all members with an opportunity to come*
213 *together and exchange knowledge and skills. Furthermore, it can increase and strengthen the connection*
214 *between all members of the association. It is planned that psychology students mention something they*
215 *would feel confident in to explain to someone else, and in return, learn and improve desired skills*
216 *themselves. These skills are not tied to a certain category but are open to a variety like studying, sports,*
217 *or languages. To do so, they write their preferences on a piece of paper and put it on a corkboard..."*

218 At the beginning of the year the board saw positive reactions from members towards Skills 4 Skills. In the
219 first couple of weeks a sufficient number of participants signed up for Skills 4 Skills. After the first couple
220 of weeks, however, the amount of filled out cards remained the same, which means that there were no
221 new participants signing up for Skills 4 Skills anymore and it stagnated. One of the reasons for this could
222 be that the board wanted to merely provide a platform and to grant participants the freedom of meeting
223 up without the board's help. This makes it difficult to evaluate and monitor the process and to examine if
224 people have met up or not. It also makes it difficult to motivate people to actually meet up, since the
225 board wants to grant freedom and not be involved too much in the process. The board did check up on
226 the people who had a card on the corkboard and found a match, but most people had not met up

227 because they were too busy and did not feel the need to do so anymore. They also stated that they did
 228 not wish any help from the board. Furthermore, the promotion for Skills 4 Skills could have been better.
 229 The board has made use of Instagram stories and creative promotion. A workshop meeting was
 230 organized, promoted via an Instagram post and stories, in the Common ground with several workshops
 231 to promote the idea of Skills 4 Skills. These workshops were given by people who had signed up for
 232 skills4skills and were looking for a potential match. Unfortunately, no one showed up to this.

233 *“Additionally, the XVth board will ask for permission to inform students about Skills 4 Skills via Brightspace
 234 and lecture talks.”*

235 The board ended up not making use of Brightspace. In the beginning of the year the board overlooked
 236 Brightspace as a means of promotion for Skills 4 Skills. Later in the year the board decided to not make
 237 use of Brightspace for Skills 4 Skills anymore, because by then the academic year was almost over and
 238 since the exams were approaching, there were no lectures anymore.

239 In conclusion, the XVth board thinks that Skills 4 Skills could have been a great idea, but it did not turn out
 240 to be a success. Although the idea had some potential, it unfortunately did not get off the ground.

241 Reflecting on reasons for this outcome, the board believes that additional efforts could have been made
 242 to make Skills 4 Skills a success. For instance, there could have been more promotion, and the board
 243 might have considered implementing additional interventions at an earlier stage when it became
 244 apparent that Skills 4 Skills was not turning off the ground.

245 The XVth board advises the next board to only keep Skills 4 Skills if they have their vision on its potential
 246 and improvement, and to otherwise discontinue it.

247 3.4 INVOLVEMENT

248 3.4.1 Breakfast Club

249 *“... the XVth board wants to introduce the Breakfast Club. The Breakfast Club aims to provide the
 250 members with an opportunity to slow down, mellow out, and take a breath before the start of a new
 251 study period. The XVth board intends to achieve this goal by creating a slow-paced atmosphere in the SPIN
 252 common room where members can calmly sit down, converse, and alleviate stress after a stressful
 253 exam period... ”*

254 The XVth board looks back on three successful Breakfast Clubs. The board believes that it did not only
 255 provide nice breakfasts but also a place where members could get the stress of the exams out of their
 256 systems and slowly warm up again for a new period of studies. The Breakfast Clubs were often met with
 257 positive feedback by the members, and the XVth board advises the next board to continue the Breakfast
 258 Clubs.

259 *“Though the XVth board has made use of social media to promote the Breakfast Club, it has not made use
 260 of the sign in the hallway or talks during breaks of lectures in the morning ”*

261 During the last activity, the Breakfast Club was also promoted in the hallway by posters put on a sign in
 262 the door opening of the common ground. Although the XVth board does believe it helped increase the
 263 awareness that the Breakfast Club was going on that day, it did not cause a notable increase in

264 attendance compared to earlier Breakfast Clubs. However, the XVth board is still happy with the outcome
265 of the attendance as it was well-visited but not too busy.

266 *“The XVth board intends to achieve this goal by creating a slow-paced atmosphere in the SPiN common
267 room where members can calmly sit down, converse, and alleviate stress after a stressful exam period.
268 To create this atmosphere, the XVth board will slightly alter the setup of the SPiN common room”*

269 Although the decorated SPiN common room was always decorated with extra blankets, cozy lights etc., it
270 was often not used by the members and the attendants mostly stayed in the common ground. The XVth
271 board advises the XVIth candidate board to investigate ways of making the common ground a cozier place
272 during the Breakfast Clubs, instead of the SPiN room, should they choose to continue the breakfast
273 clubs.

274 3.4.2 Flashback Friday

275 *“The XVth board wants to continue using Instagram as the main social media platform and further
276 increase its engagement. Therefore, Flashback Friday will be introduced. Every other Friday, there will be
277 a post on Instagram with photos of activities that have taken place in the previous two weeks. There will
278 be an exception during or right after exam weeks and holidays because there are no activities during
279 those times. During those weeks, there may be photos included from activities that took place longer ago.
280 The XVth board believes that posting more photos of the activities on Instagram has the potential to not
281 only make SPiN’s Instagram page more diverse and appealing but also to promote future activities by
282 showing how fun previous activities were, as looking back at an Instagram page only consisting of
283 promotion does not capture the experience of an activity in the same way”*

284 This year, the XVth board introduced ‘Flashback Friday’. Every other week, a video with pictures of the
285 activities that took place those weeks was posted. The board has received positive feedback about
286 Flashback Friday. Members stated verbally that they like that they can look back at the activities of the
287 past 2 weeks and that it keeps the Instagram page fresh. The board has noticed some improvements
288 during the year, for example that members stated that they sometimes failed to notice the Flashback
289 Fridays. To tackle this problem the board started posting stories after the Flashback Friday was posted
290 on the Instagram page. This did however not have a significant effect. A second improvement was that
291 not all Flashback Fridays were posted on the Facebook page, despite the policy statement. This point has
292 however not been established by the board.

293
294 In conclusion, the board thinks that the Flashback Fridays were a success and therefore advises the next
295 board to continue with this. However, the board advises the next board to take into consideration by
296 who the Flashback Fridays will be made, if they will be continued. Last year the Flashback Fridays were
297 made by the media committee. This worked out last year, because the media committee did not need to
298 make a yearbook, since there was an Almanac made this year. If the next board decides to reintroduce
299 the yearbook and wants to continue Flashback Friday, the XVth board advises the XVIth candidate board
300 to take into account the workload of this committee and maybe redivide the tasks of making the
301 yearbook and Flashback Fridays.

302 3.4.3 Birthday Presents

303 *“The XVth board agrees with the introduction of birthday presents of the XIIth board to acknowledge and*
 304 *appreciate their connection with SPiN. With the advice of former boards and the prospective workload in*
 305 *mind, the XVth board decided to not attempt sending automatic e-mails with birthday wishes. As a*
 306 *present, the XVth board will arrange a birthday card, which includes a voucher from a bar of one of SPiN’s*
 307 *main sponsor contracts. This will be a direct incentive for the members to head into the SPiN common*
 308 *room. Members can pick up their presents in the SPiN common room within two weeks of their birthday,*
 309 *excluding holidays. To promote members picking up their presents, social media and e-mail reminders via*
 310 *the newsletter will be used.”*

311 Unfortunately, the initial idea of the XVth board regarding birthday presents, namely a voucher from a
 312 bar of one of SPiN's main sponsors, did not work out, due to a transition of contact persons at the bar
 313 where the board wished to arrange the birthday presents. A new offer was given, but the board declined
 314 this, because it was unaccompanied by retroaction, which meant that the people who have had their
 315 birthday already were not able to get a voucher anymore and the birthday present was only feasible for
 316 people whose birthday was still coming up. The XVth board has come up with a new idea, since the board
 317 thinks that it is still nice to give something to the members. However, this idea does not include birthday
 318 presents. Instead, the board is planning on providing cards with candy attached to it and give this to the
 319 members as a goodbye gift.

320 The XVth board advises the XVIth board to not continue the birthday presents. The XVth board has
 321 observed that starting with handing out the birthday gifts in the beginning of the year is crucial to ensure
 322 that all members have the opportunity to pick up their presents on their birthdays. In order to make this
 323 feasible, a plan needs to be ready before September. Considering that the workload in the beginning of
 324 the year is already experienced as high due to for instance writing a policy plan and a budget plan, it is
 325 challenging to have a plan ready in time to make this feasible. The XVth board is of the opinion that it is
 326 nice to hand out present for her members, in the form of for instance a goodbye gift.

327 3.5 Internal Policy

328 3.5.1 Workload

329 *This year, the third lustrum of SPiN will take place, which could lead to unforeseen fluctuations in the*
 330 *workload throughout the year. There will be two internal affairs officers this year, which reduces the*
 331 *number of committees the other board members should supervise and reduces the general workload of*
 332 *board members.*

333 The XVth board experienced overall quite a high workload throughout the year. At the beginning of the
 334 year the workload was, for some board members, a lot higher than expected. This was due to one of the
 335 internal affairs officers not being able to fully fulfil their tasks in the months November and December.
 336 Furthermore, a lot of unexpected things happened such as Studystore ending their activities and
 337 problems with the Rabobank. Also, the lustrum brought a lot of extra workload by not only having to
 338 organize six extra big activities, but also having to move more activities to the other weeks in the year.

339 3.5.2 The SPiN common room

340 *“This year, the XVth board will open the SPiN common room during the same hours as the XIth, XIIth, and*
 341 *XIVth board. The room will be open from 10:15 until 14:30 from Mondays to Thursdays. On Fridays and*
 342 *during the exam- and resit periods, the SPiN room will be opened from 10:15 until 13:30. This decision*
 343 *was based on the advice of the XIVth board. Furthermore, during holidays, the room will be closed. During*
 344 *trips, there will be different opening hours than usual which will be announced throughout the academic*
 345 *year.”*

346 The XVth board has tried to live up to these opening times as well as possible. However, some changes
 347 were made regarding the opening times of the SPiN room during the exam weeks. The XVth board choose
 348 to change the opening times to 12:00 until 14:00 during the exam weeks. This alteration was made,
 349 because the XVth board thinks these opening times better suit the needs for both the board as well as the
 350 members.
 351 Furthermore, in February the opening times were also shortened to 12:00 until 14:00. This was due to
 352 some of the board members involuntarily being absent.

353 3.5.3 Personal Development of Board Members

354 During the year, several chair talks have taken place, and every board member has had at least one
 355 personal development plan interview with the chair. The vice-chair has conducted the personal
 356 development plan interview with the chair. Follow-up personal development plan interviews have not
 357 yet taken place. However, several feedback- and expectation talks have taken place during the
 358 year. Each individual board member has had at least one meeting with their personal coach. A majority
 359 of the board members has had multiple additional meetings with their coach during the year.

360 Due to personal circumstances of board members and a high workload, especially during the lustrum
 361 period, the performance and communication within the board was not always on point. Because of this,
 362 the board lacked a clear overview, and was not able to communicate properly internally as well as to her
 363 members and doing all tasks that needed to be done. This resulted in the board not always being able to
 364 function at its best. Because of these circumstances, plenary feedback- and expectation talks were
 365 preferred over the personal development interviews later in the year. To get the performance and
 366 teamwork back on level, the feedback- and expectation talks were not only held with just the board but
 367 also with externals for efficiency and to ensure that everyone got a chance to be heard. The XVth board
 368 advises the next boards to ask for help in time as a group, but also individually. For these instances the
 369 XVth board advises the use of the Advisory Council, coaches, previous boards, and to, in case of a similar
 370 situation occurring again, look for an external out of the board to help the board getting back on track.

371 3.5.4 Administration

372 3.5.4.1 Privacy

373 *“The XVth board will continue the use of OneDrive this year, keep up to date with new information, and*
 374 *follow the procedure of the university.”*

375 At the time of writing this piece there is no new information about the privacy policy of the university.
 376 The XVth board continues to use the OneDrive.

377 3.5.4.2 Event Promotion

378 *“At the beginning of each month, an overview of all the activities for that month will be posted and the*
 379 *ticket sale for every activity will start two weeks before the activity. The XVth board wants to continue*
 380 *this. The first promotion will be one day in advance of the ticket sale at 13:00. This is a change from last*
 381 *year, in which the first promotion and the ticket sale were on the same day.”*

382 The XVth board managed, for most of their board year so far, to follow their fixed promotion schedule.
 383 Sometimes however it would occur that promotion was a bit later or sooner depending on the activity.
 384 The XVth board is content with their promotion schedule and thinks it will serve well in the future. The
 385 XVth board also did not experience any notable problems with changing the ticket sale to one day later,
 386 as opposed to having the ticket sale on the same day as the promotion during the previous association
 387 year.

388 3.5.4.3 Lay-out change official documents

389 *“The XVth board wants to implement a new lay-out for official documents presented at general members’*
 390 *assemblies, such as policies and budget proposals.”*

391 The XVth board implemented the new lay-out for their official documents.

392 3.6 Committees

393 3.6.1 Roles within committees

394 *“The vice-chair will be responsible for the social contact between committees. This means that the vice-*
 395 *chair is responsible for organizing committee-committee dates and committee-board dates. This was set*
 396 *up by the XIIIth board and continued by the XIVth board. The XVth board wants to continue this as well.*
 397 *Besides the social aspect, the vice-chair will also be responsible for selecting committee members who*
 398 *will go to the GMA's.”*

399 Not all committees have had committee-board dates yet. This is due to various facts. The XVth board
 400 started with the committee board dates in March which was quite late. Also, the full year planning made
 401 it hard to move around dates when needed. Furthermore, simply not all committees signed up for
 402 committee board dates, although the board believes that they were encouraged to join them. The XVth
 403 board advises the next board to start planning the committee board dates earlier in the upcoming year.
 404 The vice-chair's other function, selecting the committee members to participate in the GMA's seems to
 405 have stagnated more throughout the year as less people showed up to GMA's and not every committee
 406 was represented. The XVth board believes this was also due to the fact that the board did not always
 407 remind the committees in time when there was a GMA coming up, causing a lot of people's schedules to
 408 be full already.

409 3.6.2 Changes

410 3.6.2.1 Cancelled committees/ activities

411 *“The XVth board will remove two committees, as they have become redundant for this year. The first is the*
 412 *Gala committee and the second is the Sophomore committee. The Gala committee will be cancelled for*
 413 *one year since a gala will already be organized as part of the lustrum this year. The XVth board expects,*
 414 *however, that the XVIth board will add the Gala committee again in their board year. The Sophomore*
 415 *committee was added by the XIVth board to give the students who only had an online introduction and*
 416 *online classes an opportunity to meet each other during offline activities. As the first year students of*
 417 *2021-2022 luckily did have chances to meet their fellow freshmen in real life from the start of the year on,*
 418 *the XVth board feels that the need for a Sophomore committee has passed.”*

419 Last year, the board has removed the Gala committee, due to the Lustrum Gala. The XVth board advises
 420 the XVIth board to reintroduce the Gala committee next year.

421 The XVth board also discontinued the Sophomore committee introduced by the XIVth board, because the
 422 XVth board thinks this committee has become redundant, since there are no COVID-19 restrictions
 423 anymore and freshmen luckily have the chance to meet other freshmen in real life. Therefore, the XVth
 424 board advises the XVIth board to not reintroduce the Sophomore committee.

425 3.6.2.2 Added committees

426 *“This year, the XVth board will introduce two new committees. The first committee is the Culture*
 427 *committee. This committee will organize activities that include and celebrate the many different cultures*
 428 *within the psychology program. This committee will organize two small activities and one big activity. The*
 429 *second committee is the Networking committee. This committee will organize activities with the main*
 430 *purpose of creating a social network of professional contacts. This committee will organize two activities,*
 431 *one in each semester.”*

432 The culture committee has organized all their activities, and the networking committee is preparing for
 433 their last activity of this year. In section ... and ... respectively you can find the additional information
 434 about the experiences of these committees.

435 3.6.2.3 Changed committees/ activities

436 *“The Media & Yearbook committee will be changed to the Media committee since there will not be a*
 437 *yearbook this year, but an almanac instead. Instead of a yearbook, the Media committee will get the*
 438 *extra task of preparing the photos and captions for Flashback Fridays on SPiN's social media.”*

439 The media committee has made great Flashback Fridays over the year as noted earlier. The board
 440 advises the continuation of the Flashback Fridays, but to pay extra attention to the workload of the
 441 committee when the yearbooks are reintroduced. More information can be found in paragraph ...
 442 The almanac has not come out yet and was delayed until after the summer break. This was due to
 443 unfortunate delays but also to include the lustrum activities in the almanac. The almanac will be handed
 444 out before the end of the current board year.

445 4. External Policy

446 4.1.1 Fixed Contracts

447 *'This association year, SPiN will be receiving a minimum of €875 from her sponsors De Waagh, Café de*
 448 *Fuik and Drie Gezusters. SPiN will organize a constitution drink and the GMAs at De Waagh, who will in*
 449 *turn sponsor SPiN €500. Three drinks will be organized at Café de Fuik which will result in €375 in*
 450 *sponsorship money. For every out-of-contract drink organized at Café de Fuik, SPiN will receive €125.*
 451 *SPiN will receive €150 for each party that will take place at Drie Gezusters and each drink will result in*
 452 *€75. The XVth board expects to receive €4750 from Athena by selling summaries in the SPiN common*
 453 *room and online. Furthermore, the XVth board expects to receive €1000 from Athena for selling their*
 454 *exam training. The XVth board expects to receive a total of €5750 from Athena.'*

455 The invoices for the fixed contracts have been sent, the board has not received all the money yet. The
 456 XVth board managed to organize the minimum number of parties at all bars and should therefore get
 457 €500 from The Waagh, €375 from Café de Fuik and €500 from Tappers. Thus, a total of €1375. The XVth
 458 board organized several parties at K/O company (Drie Gezusters) and should receive €600. However due
 459 to tax debt the company is having some financial troubles. The XVth board is currently looking into a
 460 solution. The final overview of this year's sales of summaries will be sent by Athena soon, as soon as this
 461 has been communicated the XVth board will send the invoice.

462 4.1.2 General Sponsoring

463 *'Aside from the sponsorship money SPiN will receive from her fixed contracts, the XVth board will strive to*
 464 *obtain €300 for general sponsoring through advertisement and vacancies of external parties.'*

465 The goal was to reach 300 euros in general sponsoring. Unfortunately, this goal has not been met yet.
 466 This is due to a lot of abnormal challenges this year and some problems within the board that caused the
 467 attention of the external affairs officer to be turned away from general sponsoring. As of now 200 euros
 468 has been collected. This money has been collected with posting vacancies and promotion of external
 469 parties. Other opportunities for sponsor money will be forwarded to the XVIth candidate board.

470 4.2 SPiN-discount

471 *'In addition to continuing existing collaborations, the XVth board will, together with the Acquisition*
 472 *committee, search for new collaborations.'*

473 Despite the hard work of the Acquisition Committee and the board, no new collaborations for the SPiN-
 474 discount have been finalized yet. However, the XVth board is still working on finalising two SPiN-discounts
 475 and hopes to launch these in October.

476 4.3 Athena

477 *'The XVth board has revised the agreement with Athena. Athena offers summaries of almost all bachelor*
 478 *courses, exam training, and bachelor thesis guidance. SPiN will receive 7,5% of the net turnover from the*
 479 *summaries sold in the SPiN common room or online, with a minimum sponsorship of €2000. Furthermore,*

480 *SPiN will receive 5% of the turnover from the exam training when the discount code is used, with a*
 481 *minimum sponsorship of €1000. Each time a discount code is used for the bachelor thesis guidance, SPiN*
 482 *will receive €10. The contract will last until September 1st, 2023. The contract will be tacitly renewed*
 483 *every year if both parties do not terminate the contract. SPiN receives 5% of the entire net turnover from*
 484 *AthenaStudies Psychology at Nijmegen, with a minimum sponsorship of €1000.'*

485 This year's collaboration was generally experienced as pleasant with some challenges. During the third
 486 and fourth period, a lot of changes in staff took place. This meant that the summaries for the fourth
 487 period were delivered quite late. After contacting Athena they stated that any loss in sales would be
 488 compensated by them.

489 The board is currently looking into the several plagiarism claims of the university and the quality of the
 490 courses of Athena Studies. This means that the contract has not been prolonged yet and the XVth board
 491 will still discuss the possibilities for next year.

492 4.4 Book contracts

493 *"SPiN will have a contract with Studystore for at least a year. Studystore is the book supplier for the*
 494 *literature of all bachelor years and some master courses as well. SPiN obtains 6% of the sales revenue."*

495 SPiN initially had a contract with Studystore for at least a year (until August 2023). However, Studystore
 496 unexpectedly ceased all their activities in February 2023. Therefore, the book sale came to a halt and the
 497 XVth board spent a lot of time meeting with potential book suppliers, weighing the options, and
 498 subsequently to set up a new contract with WO4YOU. The book sale has been reinstated in the fourth
 499 period and the discount for members and sales revenue for SPiN remain the same.

500

501 4.5 Alumni

502 *'The XVth board will follow previous boards in organizing a joint alumni activity. This activity will be*
 503 *organized by the XVth board in collaboration with other study associations of the Faculty of Social*
 504 *Sciences and the alumni officer. These associations are Mycelium, Postelein, Den Geitenwollen Soc,*
 505 *Cognac, and Umoja. The alumni activity will be an opportunity for alumni to share their skills and help*
 506 *graduating students.'*

507 On the 10th of March the alumni coach café took place. Participants experienced this as pleasant and
 508 helpful. Sadly, because the sign ups were organized by the alumni officer the amount of participants
 509 ended up being less than ideal. The board is currently looking into improving next year's activity with the
 510 feedback that was giving via a survey.

511 5. EPILOGUE

512
513

Dear General Members' Assembly,

514 In the previous pages you have read the secretarial annual report of the XVth board of the Study
515 association Psychology in Nijmegen. This report serves as an evaluation of the policy and developments
516 of the association year 2022-2023. The XVth board hopes we have given enough insight in events of the
517 past year, as experienced by the XVth board.518 The XVth board wants to give a big thanks to all active and general members, for helping them and
519 making the association what it is. Additionally, the XVth board wants to thank the Advisory council, Cash
520 Check committee, and GMA committee for their supporting role in the proper functioning of all parts of
521 the association and thank the General Members' Assembly for their continued support and trust in the
522 board and their contribution to the association. Finally, the XVth board expresses their appreciation for
523 the efforts of previous boards, who have created a strong foundation to build upon further.524 The XVth board hopes their efforts have helped the members of SPiN to have fun, make new friends and
525 learn new skills during the past lustrum year. The XVth board enjoyed seeing psychology students finding
526 each other facilitated by SPiN.527 The XVth board has the upmost confidence the XVIth candidate board will lead the association with great
528 competence and excitement and hopes they will experience an amazing and unforgettable year as the
529 new board.

530

Yours Faithfully,

531 The XVth board of Study association Psychology in Nijmegen

532 6. YEARPLANNING

533 Several changes were made over the year concerning the year planning:

- 534 • **22-11-2022:** The first sports activity was moved to 19-12-2022 due to some
535 miscommunication with the board.
- 536 • **30-11-2022:** The party was moved to 28-11-2022. This was because there was an
537 external gala organised for psychology students on 30-11-2022. To prevent that not enough
538 people would show up at the party due to this gala, it was decided to move the party.
- 539 • **31-01-2023:** The Masterevening was cancelled, because the university did not allow SPiN
540 to promote masters from other universities on the campus of the Radboud University.
- 541 • **31-01-2023:** The workshop was originally planned on 31-01-2023 but moved to 06-02
542 due to the fact that the Masterevening would have had taken place on 31-01-2023.
- 543 • **07-02-2023:** The bi-annual GMA was moved to 02-03-2023, due to an extra GMA in
544 December. The GMA was replaced by the Heidag.
- 545 • **14-02-2023:** The party and the Culture activity were swapped, due to Beestfeest taking
546 place on 16-02-2023. The party would have had taken place at the same time as Beestfeest,
547 the culture activity was planned earlier on the evening, before Beestfeest.
- 548 • **22-02-2023:** The sports activity was moved to 10-03-2023, due to the fact that 22-02-
549 2023 was right after Carnival.
- 550 • **02-03-2023:** The GMA was moved to 16-03-2023, due to problems with the Rabobank.
- 551 • **03-03-2023 until 05-03-2023:** The active members weekend is moved to 14-04-2023
552 until 16-04-2023, because there was no location available in the weekend of 03-03-2023
553 until 06-03-2023.
- 554 • **07-03:** The SocioCultural activity was moved to 06-06-2023, due to too less signups for
555 the original activity that was planned on 07-03-2023
- 556 • **14-04-2023:** The alumni activity was moved to 10-03, due to the RAG week.
- 557 • **18-04:** The Freshmen activity was cancelled, due to there not being enough sign-ups.
- 558 • **21-04-2023:** The alumni activity was cancelled.
- 559 • **25-04-2023:** The lecture and the integration activity are swapped, because the lecturer
560 for the lecture is only available until 24-02-2023.
- 561 • **13-09-2023:** The workshop is moved to 21-09-2023, because this date suited better
- 562 • **20-09-2023:** Pyspop is cancelled, the SocioCultural committee will organise another
563 activity on this date
- 564 • **02-06:** The drink was moved to 06-06-2023, in order to be able to organize an activity
565 together with the SocioCultural committee
- 566

567

568

Year planning 2022-2023

569

570 The numbers given in this table are including board- and committee members. The numbers of the
571 activities with a ticket sale are based on the number of scanned tickets via Eventix. During Themedays

18

572 and Breakfast Clubs, the board kept track of the attendance via a marking system. During other activities
 573 without a ticket sale, for instance drinks, the board did not always make use of the clicker, so these
 574 numbers are an estimation. To ensure an accurate overview of the attendance, the XVth board strongly
 575 advises the next boards to make use of the clicker and keep track of the attendance at all activities.

576

577

| <u>Date</u> | <u>Activity</u> | <u>Members</u> | <u>Non-members</u> | <u>Total</u> |
|-----------------|--------------------------|----------------|--------------------|--------------|
| <u>November</u> | | | | |
| 09-10 | Breakfast Club | | | 44 |
| 10-11 | Drink | | | 45 |
| 16-11 | SocioCultural activity | 33 | 5 | 38 |
| 21-11 | Workshop | 24 | 2 | 26 |
| 22-11 | Theme day | | | 112 |
| 28-11 | Party | 14 | 0 | 14 |
| 29-11 | Culture Activity | 16 | 1 | 17 |
| <u>December</u> | | | | |
| 06-12 | Excursion | 14 | 0 | 14 |
| 07-12 | SocialCie activity | 26 | | 26 |
| 08-12 | Freshmen activity | 42 | 3 | 45 |
| 09-12 t/m 18-12 | Ski trip | 34 | 2 | 36 |
| 13-12 | Theme day | | | 102 |
| 19-12 | Sports activity | 23 | 4 | 27 |
| 20-12 | Student-teacher activity | 21 | 0 | 21 |
| 21-12 | Party | 84 | 19 | 103 |
| <u>January</u> | | | | |
| 31-01 | Masterevening | Cancelled | | |
| <u>February</u> | | | | |
| 01-02 | Breakfast Club | | | 47 |
| 01-02 | Publecture | 21 | 9 | 30 |
| 02-02 | Insomnia | 168 | 134 | 302 |
| 06-02 | Workshop | 9 | 2 | 11 |
| 07-02 | Heidag | 11 | | 11 |
| 08-02 | SocialCie activity | 30 | | 30 |
| 09-02 t/m 12-02 | Citytrip | 18 | | 18 |
| 14-02 | Theme day | | | 114 |
| 14-02 | SPiNergy Party | | | 225 |
| 15-02 | Networking activity | 16 | 2 | 18 |
| 16-02 | Small culture activity | 16 | 6 | 22 |
| 23-02 | Lecture | 25 | 20 | 45 |

19

| | | | | |
|-----------------|--------------------------------|-------------|----|-----|
| 28-02 | Experience your Future | 25 | 6 | 31 |
| <i>March</i> | | | | |
| 01-03 | Experience your future | 24 | 8 | 32 |
| 02-03 | Board interest speed date | 14 | | 14 |
| 06-03 | Excursion | 13 | 0 | 13 |
| 07-03 | SocioCultural activity | Rescheduled | | |
| 07-03 | Theme day | | | 122 |
| 08-03 | Party | 56 | 23 | 79 |
| 10-03 | Sports activity | 15 | 2 | 17 |
| 10-03 | Alumni activity* | 5 | 15 | 20 |
| <i>April</i> | | | | |
| 11-04 | GMA selection committee | 35 | 0 | 35 |
| 12-04 | Breakfast club | | | 45 |
| 12-04 | Conference | 49 | 12 | 61 |
| 14-04 t/m 16-04 | Active members weekend | 66 | | 66 |
| 17-04 | Lecture | 18 | 18 | 36 |
| 18-04 | Theme day | | | 112 |
| 18-04 | Freshmen activity | Cancelled | | |
| 19-04 | Culture big activity | 9 | 5 | 14 |
| 20-04 | Drink | 24 | 3 | 27 |
| 21-04 | Alumni activity English | cancelled | | |
| 22-04 | Daytrip | 23 | 2 | 25 |
| 25-04 | Integration activity | 26 | 4 | 30 |
| 28-04 t/m 07-05 | Study trip | 29 | 1 | 30 |
| 28-04 t/m 30-04 | Batavierenrace | 29 | 1 | 30 |
| <i>May</i> | | | | |
| 10-05 | Lustrum Forever New Year Party | 133 | 59 | 177 |
| 16-05 | Lustrum Burn Out Festival | 117 | 26 | 143 |
| 20-05 | Lustrum Poolparty | 49 | 22 | 71 |
| 23-05 | Lustrum Lecture | 22 | 6 | 28 |
| 25-05 | Lustrum Cantus | 62 | 18 | 80 |
| 26-05 | Lustrum VrijMiBo | 10 | | 10 |
| 30-05 | Lustrum Gala | 217 | 77 | 294 |
| <i>June</i> | | | | |

| | | | | |
|------------------|--------------------------------|----|---|-----|
| 01-06 | Excursion | 10 | 2 | 12 |
| 06-06 | Drink x Sociocultural Activity | 32 | 3 | 35 |
| 12-06 | GMA proposed candidate board | 23 | | 23 |
| <i>September</i> | | | | |
| 11-09 | Freshmen barbecue | 46 | 2 | 48 |
| 12-09 | Theme day | | | 225 |
| 18-09 | Lecture | | | |
| 19-09 | GMA Policy | | | |
| 20-09 | SocioCultural activity | | | |
| 21-09 | Workshop | | | |
| 22-09 t/m 24-09 | Freshmen weekend | | | |
| 26-09 | Networking activity | | | |
| 27-09 | Excursion | | | |
| 28-09 | Party | | | |
| <i>October</i> | | | | |
| 03-10 | GMA Budget | | | |

578 *This number includes alumni and members of other associations.